

**CITY OF VAUGHAN**  
**REPORT NO. 17 OF THE**  
**FINANCE AND ADMINISTRATION COMMITTEE**

*For consideration by the Council  
of the City of Vaughan  
on October 18, 2011*

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The Finance and Administration Committee met at 1:36 p.m., on October 3, 2011.

Present:                   Councillor Alan Shefman, Chair  
                              Hon. Maurizio Bevilacqua, Mayor  
                              Regional Councillor Gino Rosati  
                              Regional Councillor Michael Di Biase  
                              Regional Councillor Deb Schulte  
                              Councillor Tony Carella  
                              Councillor Rosanna DeFrancesca (1:44 p.m.)  
                              Councillor Marilyn Iafrate (1:43 p.m.)  
                              Councillor Sandra Yeung Racco (1:44 p.m.)

The following items were dealt with:

**1                   CAPITAL PROJECTS QUARTERLY REPORT ENDING JUNE 30, 2011**

**The Finance and Administration Committee recommends approval of the recommendation contained in the following report of the Commissioner of Finance/City Treasurer and the Director of Budgeting and Financial Planning, dated October 3, 2011:**

**Recommendation**

The Commissioner of Finance/City Treasurer and the Director of Budgeting and Financial Planning recommend:

That this report be received for information purposes.

**2                   OPERATING BUDGET QUARTERLY REPORT ENDING JUNE 30, 2011**

**The Finance and Administration Committee recommends approval of the recommendation contained in the following report of the Commissioner of Finance/City Treasurer and the Director of Budgeting and Financial Planning, dated October 3, 2011:**

**Recommendation**

The Commissioner of Finance/City Treasurer and the Director of Budgeting and Financial Planning recommends:

That the 2011 Second Quarter Variance Report be received for information purposes.

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**3                    EXTERNAL AUDIT SERVICES TWO YEAR CONTRACT EXTENSION**

The Finance and Administration Committee recommends approval of the recommendation contained in the following report of the Commissioner of Finance/City Treasurer and the Director of Financial Services, dated October 3, 2011:

**Recommendation**

The Commissioner of Finance/City Treasurer and the Director of Financial Services recommends:

That the contract for the provision of external auditing services be extended to the City's current auditing firm KPMG LLP for a two year period.

**4                    2012 OPERATING AND CAPITAL BUDGET MEETING SCHEDULE**

The Finance and Administration Committee recommends:

- 1)        That the following meeting schedule incorporating additional meeting dates, be approved:

November 21, 2011	9:30 – 12:00 p.m.
November 28, 2011	7:00 – 10:00 p.m.
December 5, 2011	1:30 – 4:30 p.m.
December 12, 2011	7:00 – 10:00 p.m.
January 16, 2012	1:30 – 4:30 p.m.

- 2)        That the following report of the Commissioner of Finance/City Treasurer, dated October 3, 2011, be received.

**Recommendation**

The Commissioner of Finance/City Treasurer recommends:

That the meeting schedule incorporating additional meeting dates be approved.

**5                    INTERNAL AUDIT REPORT OF COMPUTER HARDWARE AND SOFTWARE PURCHASE,  
REPLACEMENT AND DISPOSAL**

The Finance and Administration Committee recommends approval of the recommendation contained in the following report of the City Auditor, dated October 3, 2011:

**Recommendation**

The City Auditor recommends :

That the Internal Audit Report of Computer Hardware and Software Purchase, Replacement and Disposal be approved.

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**RE: COUNCIL MEMBER EXPENSE POLICY 01.37**

The Finance and Administration Committee recommends:

- 1) That the Council Member Expense Policy 01.37 as amended, in the form set out as Attachment 1, be approved, subject to the deletion of the following phrase contained in the "Narrative" portion of Section 9.11 of the Policy:

"A monetary award/gift/promotion by way of a cheque is permissible."

- 2) That a Council Member Expense Policy Task Force be established comprised of the following Council Members and the City Auditor, to review the Policy and provide a Findings Report to a Finance and Administration Committee meeting in January 2012:

Regional Councillor Di Biase  
Councillor Iafrate  
Regional Councillor Rosati  
Councillor Shefman

- 3) That the following report of the City Auditor, dated October 3, 2011, be received.

**Recommendation**

The City Auditor recommends:

That the Council Member Expense Policy 01.37 as amended, in the form set out as Attachment 1, be approved.

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**OTHER MATTERS CONSIDERED BY THE COMMITTEE**

**7.1 EXTENSION OF THE TERM OF THE CHAIR**

The Finance and Administration Committee recommends that Councillor Alan Shefman remain as the Chair of the Finance and Administration Committee until the completion of the 2012 Budget process.

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The meeting adjourned at 2:53 p.m.

Respectfully submitted,

Councillor Alan Shefman, Chair